

Pool & Spa Application Checklist

- What is being installed?
 - In-ground pool
 - On-ground (above ground) pool
 - Spa

 - Is the pool/spa residential or commercial?
 - Residential (single family)
 - Commercial (hotel, apartment, neighborhood, etc.)

 - Is the pool/spa designed and manufactured to circulate water?
 - Yes
 - No

 - Submit a plot plan or aerial photo showing the lot lines with the location and size of the pool/spa.

 - Will the pool/spa be located on a deck? If yes, submit structural information about the deck to show it can support weight of pool/spa
 - Yes
 - No

 - Will installation require additional electrical circuits? If yes, submit electrician's scope of work.
 - Yes
 - No

 - Provide details for safety barriers (fences, covers, alarms)
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- Submit design specifications of the pool.

- Does the pool/spa include other structures?
 - Deck
 - Patio
 - Shed/pool house, pump house, cabana
 - No other structures

- Submit design details of all additional structures if any.

- Have all contractors been identified on the contact list of the application if multiple is being used? (i.e. fence, electric, pool, mechanical, plumber, landscaper, excavator)
 - Yes
 - No